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Gen. Ord. No. 35 - 12 - 13. By Alderpersons Hammond, Carlson, Donohue and Roeseler. October 15, 2012.

AN ORDINANCE amending various sections of the Municipal Code relating to the timetable for preparation and presentation of the proposed annual budget to the Common Council.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-901 of the Sheboygan Municipal Code is hereby amended to read as follows:

"Sec. 2-901. Goals and objectives.

On or before the date established each year by the common council, the strategic fiscal planning committee of the city shall meet with the Chief Administrative Officer to project goals and objectives to be included in the ensuing budget year."

Section 2. Subsection 2-902(a) of the Sheboygan Municipal Code is hereby amended as follows:

"Sec. 2-902. Preliminary budget.

(a) *Departmental estimates filed with the Chief Administrative Officer.* On or before the date established each year by the common council, each department or board shall file with the Chief Administrative Officer an itemized statement of disbursements made to carry out the powers and duties of such department or board during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such department or board during such year, also, detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the Chief Administrative Officer and shall be designated as the departmental estimates."

Section 3. Subsection 2-902(b) of the Sheboygan Municipal Code is hereby amended as follows:

"Sec. 2-902. Preliminary budget.

(b) *Audit; submission of preliminary budget.* The Chief Administrative Officer shall audit the departmental requests for current established policy and submit a preliminary budget prepared pursuant to W.S.A., § 65.90 to the Finance Committee on or before the date established each year by the common council."

Section 4. Section 2-903 of the Sheboygan Municipal Code is hereby

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amended to read as follows:

"The Chief Administrative Officer, together with the appropriate standing committee chairman, at his option shall consider such departmental estimates as provided in section 2-902 in consultation with the department head and shall then determine the total amount to be recommended in the budget for such department or activity. Such recommendation shall be submitted to the appropriate standing committee for review.

Section 5. Subsection 2-904(a) of the Sheboygan Municipal Code is hereby amended as follows:

"Sec. 2-904. Executive budget.

(a) *Preparation, information.* On or before the date established each year by the common council, the Chief Administrative Officer shall prepare and submit to the council a proposed budget presenting a financial plan for conducting the affairs of the city for the ensuing fiscal year. Such budget shall include the following information:

- (1) The expenses of conducting each department and activity of the city for the ensuing fiscal year and corresponding items for the current year and last preceding fiscal year, with reasons for increases or decreases recommended as compared with appropriations for the current year.
- (2) An itemization of all anticipated income of the city as required by W.S.A., § 65.90(2) and as recommended by the committee on finance.
- (3) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures.
- (4) Such other information as may be required by the council and by state law."

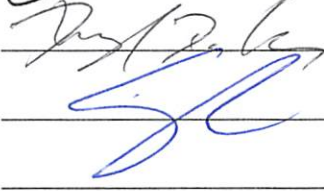
Section 6. Subsection 2-904(b) of the Sheboygan Municipal Code is hereby repealed.

Section 7. Section 2-905 of the Sheboygan Municipal Code is hereby amended as follows:

"Sec. 2-905. - Proposed budget review, public hearing, amendment, adoption.

Upon completion of the review of the proposed budget by the standing committees, the committee on finance shall submit to the council a budget resolution providing a summary budget less anticipated revenues and a tax levy for the ensuing year. After submission of the proposed budget resolution to the council, it shall hold a public hearing as required by W.S.A., § 65.90. Following the public hearing the proposed budget may be changed as amended and shall then be adopted at a regular or special meeting of the council."

Section 8. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the 5th day of November, 2012.

Dated November 8 2012. Susan Richards, City Clerk
Approved November 8 2012. Tommy, Mayor

Proceedings Published November 16, 2012.
Ordinances Published November 16, 2012.
Certified November 13, 2012 to - Atty.; Ord. Book; Muni Code; Fin. Dir./Treas.; Dep. Fin. Dir./Treas.

W.D.

James A. Wilson

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November 8

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